

COVENTRY CITY COUNCIL

FORWARD PLAN FOR THE PERIOD 1ST SEPTEMBER 2012 – 31ST DECEMBER 2012

Councillor John Mutton

Leader of the Council



Coventry City Council

WHAT IS THE FORWARD PLAN?

The Forward Plan is a list of the matters which are likely to be the subject of key decisions by Council's Cabinet in the next four months. A key decision is one which has significant financial implications (involving expenditure, income or savings in excess of £500,000) **or** which has a significant effect on communities living or working in two or more Council Wards.

The Forward Plan sets out:-

- A short description of each matter requiring a decision and the Cabinet portfolio most involved
- The date when, or the period within which, a decision will be made
- The identity of any groups or organisations who will be consulted before a decision is made and the way in which consultation will be undertaken
- The way in which anyone can make representations about any matter requiring a decision
- A list of the reports which will be considered before a decision is made

WHAT IS IN THE FORWARD PLAN?

- On page **4** you will find a list of members of the Cabinet showing the Portfolios for which Cabinet Members are responsible. The Council's senior officers are also shown. Representations on any decision can be made to the named contact officer at any time before the date of the decision.
- From page **6** onwards you will find the list of the matters which are likely to be the subject of key decisions by the Cabinet in the next four months.

FURTHER INFORMATION

- If you require any further information or wish to make representations about any of the decisions, please contact the named contact officer.
- Copies of the agenda and public reports for meetings of the Cabinet can be inspected at the Council House 7 days before each meeting. Please contact Lara Knight (telephone 7683 3237, e-mail lara.knight@coventry.gov.uk) or Matthew Rossi (telephone 7683 3075, email matthew.rossi@coventry.gov.uk) for further information.
- The Forward Plan will be updated each month on a rolling basis. Each new version of the Forward Plan will be published two weeks before the date on which it is due to take effect. During the next twelve months, the Forward Plan will be published on the following dates:

14th September 2012
17th December 2012
15th March 2013
17th June 2013

17th October 2012
17th January 2013
16th April 2013
17th July 2013

16th November 2012
14th February 2013
16th May 2013
16th August 2013

CONTACT DETAILS FOR CABINET MEMBERS

<u>NAME</u>	<u>PORTFOLIO</u>	<u>ADDRESS</u>	<u>TELEPHONE NUMBER</u>	<u>E-MAIL ADDRESS</u>
Cllr John Mutton	Leader of the Council Policy, Leadership & Governance	13 Gunton Avenue Coventry CV3 3AF	Secretary: Mary Byrne 024 7683 2672 mary.byrne@coventry.gov.uk	john.mutton@coventry.gov.uk
Cllr George Duggins	Deputy Leader of the Council Strategic Finance and Resources	17 Gayer Street Coventry CV6 7EW	Secretary: Julie Wheeler 024 7683 1003 julie.wheeler@coventry.gov.uk	george.duggins@coventry.gov.uk
Councillor Ann Lucas	Health and Community Services	154 Keresley Road Coventry CV6 2JJ	Secretary: Lisa Ramsden 024 7683 1103 lisa.ramsden@coventry.gov.uk	ann.lucas@coventry.gov.uk
Councillor David Kershaw	Education	38 Woodland Avenue Coventry CV5 6DB	Secretary: Sandra Daniel 024 7683 3730 sandra.daniel@coventry.gov.uk	david.kershaw@coventry.gov.uk
Councillor Lynnette Kelly	City Development	81 Broad Lane Coventry CV5 7AH	Secretary: Vicki Mitchell 024 7683 1545 victoria.mitchell@coventry.gov.uk	lynnette.kelly@coventry.gov.uk
Councillor Lindsley Harvard	City Services	20 Avondale Road Coventry CV5 6DZ	Secretary: Hannah Gray 024 7683 1002 hannah.gray@coventry.gov.uk	lindsley.harvard@coventry.gov.uk
Councillor Ed Ruane	Neighbourhood Action, Housing, Leisure and Culture	C/O Members Services Council House, Earl Street Coventry CV1 5RR	Secretary: Bhavna Bechar 024 7683 1002 bhavna.bechar@coventry.gov.uk	ed.ruane@coventry.gov.uk
Councillor Jim O'Boyle	Children and Young People	80 Torrington Avenue Coventry CV4 9AR	Secretary: Elaine Atthey 024 7683 1032 elaine.атthey@coventry.gov.uk	jim.o'boyle@coventry.gov.uk
Councillor Abdul Khan	Sustainability and Local Infrastructure	72 Princess Street Coventry CV6 5BU	Secretary: Sandra Sharkey 024 7683 1034 sandra.sharkey@coventry.gov.uk	abdul.khan@coventry.gov.uk
Councillor Phil Townshend	Community Safety and Equality	The Barn House 76 Birmingham Road Coventry CV5 9GX	Secretary: Sandra Sharkey 024 7683 1034 sandra.sharkey@coventry.gov.uk	philip.townshend@coventry.gov.uk

Note: letters to these Cabinet Members can also be sent to them at The Council House, Earl Street, Coventry CV1 5RR

CONTACT DETAILS FOR SENIOR OFFICERS

NAME	TITLE	ADDRESS	TELEPHONE NUMBER	E-MAIL ADDRESS
Martin Reeves	Chief Executive	Council House Room 70 Earl Street Coventry CV1 5RR	024 7683 1383 Secretary: Anouska Kirby anouska.kirby@coventry.gov.uk	martin.reeves@coventry.gov.uk
Jos Parry	Assistant Chief Executive	Room 73 Council House Earl Street Coventry CV1 5RR	024 7683 1098 Secretary: Suzanne Smith suzanne.smith@coventry.gov.uk	jos.parry@coventry.gov.uk
Brian Walsh	Director of Community Services	Room 138 Civic Centre 1 Little Park Street Coventry CV1 5RS	024 7683 3405 Secretary: Bernice Finnerty bernice.finnerty@coventry.gov.uk	brian.walsh@coventry.gov.uk
Colin Green	Director of Children, Learning and Young People	Room EL 238 Civic Centre 1 Little Park Street Coventry CV1 5RS	024 7683 1500 Secretary: Debbie Harrison debbie.harrison@coventry.gov.uk	colin.green@coventry.gov.uk
Bev Messinger	Director of Customer and Workforce Services	Room 57, Council House Earl Street Coventry CV1 5RR	024 7683 3001 Secretary: Bev Weaver bev.weaver@coventry.gov.uk	bev.messinger@coventry.gov.uk
Martin Yardley	Director of City Services and Development	Council House Room 70 Earl Street Coventry CV1 5RR	024 7683 1210 Secretary: Jody Glover Jody.glover@coventry.gov.uk	martin.yardley@coventry.gov.uk
Chris West	Director of Finance and Legal Services	Christchurch House Greyfriars Lane Coventry	024 7683 3700 Secretary: Sally Hamilton sally.hamilton@coventry.gov.uk	chris.west@coventry.gov.uk

KEY DECISIONS TO BE TAKEN BY THE CABINET
FROM 1ST SEPTEMBER 2012 TO 31ST DECEMBER 2012

SUBJECT (Including a brief description of decision to be taken and the Cabinet Member portfolio most involved)	Date of decision/ period within which decision will be made	(a) Person to contact for information about this decision and about making representations (b) Date by when representations must be made	(a) Principal groups to be consulted before the decision is made (b) How this consultation will be carried out	List of documents to be considered by the decision maker(s).
Coventry and Solihull Waste Disposal Company (CSWDC) Preference Shares Redemption To approve the redemption of preference shares. Cabinet Member (City Services)	11th September 2012	(a) Lisa Commane (tel: 024 7683 3990) (b) 28th August 2012	None	None
Cycle Coventry - Local Sustainable Transport Fund To seek approval to spend £3.5m secured through the Local Sustainable Transport Fund and to construct the schemes outlined. Cabinet Member (Sustainability and Local Infrastructure)	9th October 2012	(a) Nigel Mills (tel. 024 7683 2169) (b) 19th September 2012	(a) Key partners. After approval, consultation with stakeholders and public. (b) Advisory Group meetings, 'Street News' letters to residents and City Council website.	None
The sale of land on the edge of the A45, Canley, Coventry To seek approval for the disposal of land. Cabinet Member (City Development)	9th October 2012	(a) Dave Cass (tel. 024 76 83 2793) (b) 19th September 2012	None	None

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Sexual Entertainment Venue Licensing Policy To seek approval for the Sexual Entertainment Venue Licensing Policy following public consultation. Cabinet Member (Community Safety and Equalities)	9th October 2012	(a) Hamish Simmonds (tel. 024 7683 1871) (b) 19th September 2012	(a) All holders of Premise Licences, Club Premises Certificates and existing licensed sex establishments. Statutory Authorities under the Licensing Act 2003; Local MPs, Councillors, Parish Councillors, Area Action Partnerships, Local Community Organisations and Groups (b) Questionnaires sent out to consultees and available on the Council's website and Presentation to Licensing and Regulatory Committee on 4th September 2012	Consultation Results

SUBJECT (Including a brief description of decision to be taken and the Cabinet Member portfolio most involved)	Date of decision/ period within which decision will be made	(a) Person to contact for information about this decision and about making representations (b) Date by when representations must be made	(a) Principal groups to be consulted before the decision is made (b) How this consultation will be carried out	List of documents to be considered by the decision maker(s).
Fair Funding Consultation To approve proposed changes to the Fair Funding Formula so that the local authority can comply with the Department for Education's requirements on school funding delegation for 2013/14 and the School Finance Regulation 2013; to authorise the Director of Children, Learning & Young People (CLYP), in consultation with the Cabinet Member (Education) and the Schools Forum, to make minor amendments to the final detail of the recommended changes, in order to comply with the School Finance (England) Regulation 2012. Cabinet Member (Strategic Finance and Resources) and Cabinet Member (Education)	9th October 2012	(a) Teng Zhang (tel. 024 76 83 2691) (b) 19th September 2012	(a) Head Teachers, Chairs of Governing Bodies, Trades Unions, Diocesan authorities, the Coventry Governors Organisation, members of the Schools Forum, Early Years free entitlement providers in the private, voluntary and Independent (PVI) sectors and elected members. (b) Circulation of Consultation Document	None

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Cultural Trusts Review To seek approval for options to achieve savings from the Cultural Trusts. Cabinet Member (Neighbourhood Action, Housing, Leisure and Culture)	9th October 2012	(a) David Cockcroft (tel. 024 76 83 3964) (b) 19th September 2012	(a) Key stakeholders and wider funding bodies (b) Regular meetings throughout the process	None
2013/14 Pre-Budget Report To agree the final 2013/14 budget proposals. Cabinet Member (Strategic Finance and Resources)	20th November 2012	(a) Paul Jennings (tel. 024 7683 3753) (b) 6th November 2012	None	None
Council Tax Support To approve the Council's policy for council tax support. Cabinet Member (Strategic Finance and Resources)	20th November 2012	(a) Helen Harding (tel. 024 7683 3935) (b) 6th November 2012	(a) Public consultation (b) Surveys, questionnaires	Summary report of consultation responses and the draft Council Tax Support Scheme.

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Direct Payment Policy To seek approval of proposals following consultation Cabinet Member (Health and Community Services)	20th November 2012	(a) Mark Godfrey (tel. 024 7678 3402) (b) 6th November 2012	(a) Users of community based social care services in the Council (adults and children) (b) Survey/questionnaire leaflet through post and online.	Summary report of consultation responses.